

# REDFIELD

On this 9th day of October, 2018, Ordinance 2018-03 was posted at these locations by Recorder/Treasurer Dane Fults



Location

Witness

ShopWise

Kiran Vige

Redfield PD

Alta Day

Redfield Library

Cathy Ackerman

Redfield Post Office

Whitney D

Redfield City Hall

Ann Cooper

CITY OF REDFIELD, ARKANSAS

ORDINANCE NO. 2018-03

**Monuments, Memorials, Markers and Plaques Policy**

Whereas; The City of Redfield Arkansas, as the steward of City Property, is committed to protecting the parks, open spaces, public buildings, and other public areas of the city while providing opportunities for appropriately designed monuments, memorials, markers, and plaques that honor an individual, organization, or event beneficial to the greater good of the community, and

Whereas; From time to time requests are received from individuals and organizations for permission to place monuments, memorials, markers, and/or plaques to an individual, organization or event on City property, and

Whereas; the City Council of the City of Redfield Arkansas wishes to establish guidelines for the acceptance, placement, and appropriateness of monuments, memorials, markers, and plaques, do hereby establish the following procedure.

- Section 1. A. No monument, memorial, marker, and/or plaque shall be constructed, placed on, or removed from any property owned by the City of Redfield Arkansas unless so authorized by a City Ordinance.
- B. The City Council shall not consider the construction or placement of any monuments, memorials, markers, and/or plaques on any City owned property, or the removal of any monuments, memorials, markers, and/or plaques from any City owned property unless a setting member of the City Council has filed an ordinance concerning the issue.

- Section 2. A. **CRITERIA FOR INITIAL PROJECT REVIEW:**  
Before proceeding with the subsequent steps of this process, persons or organizations desiring to place a monument, memorial, marker and/or plaque on City owned Property shall submit a letter to Mayor and City Council of the City of Redfield that outlines in sufficient detail the main purpose and concept of their proposal.
- B. The letter will include a written proposal with as much information as possible as to the design, size, materials, appropriateness of preferred site, map identifying the proposed site, plaque wording, sketches, rendering or drawings of the monument, memorial, marker and/or plaque, a rendering of the plaque or site accessory at the proposed site, and estimated costs.
- C. Proposed projects must serve to commemorate, or to identify, a particularly significant historic event or person. Projects that seek to honor particular individuals or events, by placing them into the public realm, should appeal to the broader interests of the community. To assure that the significance of an event or person has withstood the test of time, a project may only commemorate an event 1 year or older and a person 1 year or more posthumously. The City Council may waive this requirement for those individuals with exceptional community significance in cases of unusual and compelling circumstances.
- D. Monuments, memorials, markers and/or plaques, proposed should represent the values and principles of the community that will be relevant to future generations.
- E. Donors of monuments, memorials, markers, and/or plaques shall consider the primary uses of public open space in their request for a location or suitable site. While appropriate memorials may enrich an area, public open space is also a precious commodity. Therefore, monuments,



memorials, markers, and/or plaques should be carefully reviewed to balance these two public benefits to protect the greater good.

- F. Structures must not conflict with any current building code adopted by the city, and be designed according to professional engineering and/or building practices.
- G. Financial Responsibility: The donors of the proposed monuments, memorials, markers, and/or plaques are required to pay for the complete design, site preparation, manufacturing, installation, and/or any other cost associated with the installation of any monuments, memorials, markers, and/or plaques. Donations may be made to the City into a fund for public art maintenance , for maintenance and upkeep of any monuments, memorials, markers, and/or plaques located on any city property.
- H. In all cases, permanent monuments, memorials, markers, and/or plaques shall be made from durable materials that will stand up over time.
- I. Placement of monuments, memorials, markers and/or plaques will be under the jurisdiction of the City Council, after consultation and coordination with all applicable City Departments.
- J. Once all of the requirements listed above have been completed, the proposal will be placed on the next available City Council agenda. The City Council will consider all information, including city departments recommendations, the written proposal and concepts, and any public testimony in its decision making process. The City Council may authorize the approval of the placement of a proposed monument, memorial, marker, and/or plaque by

passage of an ordinance filed by a setting member of the City Council.

- K. Any monuments, memorials, markers, and/or plaques or any other improvements made on/or to any City Property become the property of the City of Redfield Arkansas.
- L. The City of Redfield Arkansas reserves the right to remove, modify, or alter any monument, memorial, marker, and/or plaque, or any portion thereof, located on any City Property.

Approved Harmon Cantley



9/4/2018